

P R O P O S A L

INTRODUCED BY: EXECUTIVE COMMITTEE

A PROPOSAL

PROVIDING FOR THE DUTIES OF THE PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, AND ASSISTANT VICE-PRESIDENTS FOR EXECUTIVE AFFAIRS, LEGISLATIVE AND JUDICIAL AFFAIRS, AND PROCEDURAL AFFAIRS.

RESOLVED, that the following be agreed upon as part of the Standing Rules of the Convention:

ARTICLE _____

SECTION _____. Duties of the President. The President shall preside at sessions of the Convention and shall exercise the usual powers and perform the usual duties of a presiding officer, including the following:

- a. He shall preserve order and decorum and fairly assign floor rights.
- b. He may speak to points of order and, subject to an appeal to the Convention, shall decide points of order.
- c. He shall be the chief executive of the Convention and all other officers and employees shall be responsible to his general supervision.

d. He shall sign all resolutions adopted by the Convention.

All writs, warrants and subpoenas issued by order of the Convention shall be under his hand, attested by the Convention Secretary.

e. He may appoint special committees to assist him in the performance of his official duties.

f. He shall countersign all disbursements of Convention funds.

g. He shall be an ex-officio member of all committees.

SECTION _____. Duties of the Vice-President. In the absence of the President, the Vice-President shall exercise the powers and perform the duties of the President, and shall preside over the Convention. He shall coordinate the activities of the Assistant Vice-Presidents.

SECTION _____. Duties of the Secretary. The duties of the Secretary are as follows:

a. To send out notices of general assembly meetings of the Constitutional Convention.

b. To keep a roll call register of the general assembly meetings of the Constitutional Convention.

c. To keep a journal of the proceedings of the general assembly meetings of the Constitutional Convention.

- a. He shall be responsible for the supervision of payroll and record keeping of all fiscal matters of the Convention activities.
- b. He shall supervise the acquisition and care of facilities, services and supplies needed by the Convention.
- c. He shall be the certifying officer with respect to disbursement of Convention's funds.

SECTION _____. Powers and Duties of Assistant Vice-President for Executive Affairs. The Assistant Vice-President for Executive Affairs shall be the Chairman of the Committee on Executive Affairs. He shall be responsible for the activities and ex-officio member of the various subcommittees of the Committee on Executive Affairs, including the preparation of the overall Committee Report to the Constitutional Convention.

SUB-SECTION _____. Committee on Executive Affairs.

Chairman - Assistant Vice-President for Executive Affairs

Subcommittees

1. Education (5)
2. Health and Social Services (5)
3. Gubernatorial Powers (5)
4. Natural Resources (5)
5. Municipal Government and Development (5)
6. Taxation and Finance (7)
7. Manpower Development (5)

and Judicial Affairs shall be the Chairman of the Committee on Legislative and Judicial Affairs. He shall be responsible for the activities and ex-officio member of the various subcommittees of the Committee on Legislative and Judicial Affairs, including the preparation of the overall Committee Report to the Constitutional Convention.

SUB-SECTION ____ . Committee on Legislative and Judicial Affairs.

Chairman - Assistant Vice-President for Legislative and Judicial Affairs.

Subcommittees

1. Legislative Powers (7)
2. Legislative Organization (5)
3. Judicial Powers and Organization (5)
4. Jury Trials (3)
5. Bill of Rights (5)

SECTION ____ . Powers and Duties of Assistant Vice-President for Procedural Affairs. The Assistant Vice-President for Procedural Affairs shall be the Chairman of the Committee on Procedural Affairs. He shall be responsible for the activities and ex-officio member of the various subcommittees of the Committee on Procedural Affairs, including the preparation of the overall Committee Report to the Constitutional Convention.

SUB-SECTION ____ . Committee on Procedural Affairs.

Chairman - Assistant Vice-President for Procedural Affairs

Subcommittees

1. Political Status (7)